

ABDULLAH ALSHEHRI

Accountant

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Asir, Saudi Arabia

CAREER OBJECTIVE

Ambitious and results-driven civil engineering fresh graduate with hands-on training at Saudi Aramco, where I gained exposure to field operations, technical drawings, and safety protocols. Eager to contribute to impactful engineering projects while continuing to grow within a collaborative, fast-paced environment. With a strong work ethic, technical problem-solving ability, and a commitment to continuous learning.

WORK EXPERIENCE

ACCOUNTANT TRAINEE – Tanomah General Hospital | 4 Months

- Assisted in preparing and reviewing financial records, invoices, and expense reports.
- Supported the monthly reconciliation of accounts and bank statements.
- Helped process vendor payments and manage petty cash transactions.
- Maintained accurate data entry of financial transactions into accounting systems.
- Collaborated with the finance team in preparing reports for audits and internal reviews.
- Observed hospital budget tracking and participated in cost monitoring activities.
- Ensured compliance with accounting policies and healthcare financial regulations.

EDUCATION

TECHNICAL COLLEGE – Tanomah / Asir | 2023 - 2025

- Financial Accounting.
- GPA: 4.99 out of 5

COURSES

- Working in Ajawid Operations Rooms in the Provinces
- Content Writer 5
- Participation in the “Saudi Green Trainers Initiative” and “Our Facility is Green”
- Participation in Guiding the Prince of the Region Regarding a Training on Energy Usage with the Civil Defense
- Tamkeen Initiative
- Organizing the National Day Ceremony at the College
- Participating in Organizing the National Day Ceremony in Tanomah Governorate
- “We Won’t Forget You” Initiative
- A Day in a Profession
- Tanomah Spring
- Governance Department

SKILLS

Software Skills

MS Office (Word, Excel, Outlook, PowerPoint).

Languages

Bilingual in Arabic and English.

Other Skills

Financial reporting, budgeting, data entry, account reconciliation, bookkeeping, payroll processing, financial analysis, communication, teamwork.